

WINTER ARTS MARKET



CALL FOR STALLHOLDERS

Winter Arts Markets
10am — 4pm
Saturdays at Liverpool Cathedral

21 November 2020
5 December 2020
12 December 2020

The Open Culture Summer and Winter Arts Markets are the most popular art and craft fairs in the North West. Our events provide a fantastic opportunity for artist, designers and makers to sell work to people who love beautiful design, art and handcrafted creations.

www.winterartsmarket.com

WHAT CAN BE SOLD?

We're looking for **original** and **handmade** artworks, screen prints, textiles, sculpture, jewellery, leatherwork, glass, handmade beauty products, accessories, decorations, independent clothing designers and local/artisan food producers etc.

Mass-produced items, or work you have not designed or produced yourself, **must not be sold**.

HOW TO APPLY

Please read this document and complete the [online application form](#). You will receive a confirmation email shortly after you have pressed submit (if you don't get the email please check your junk mail folder, and if it's still not there email us – thanks!).

Closing date for applications Midnight 4 Nov 2020

For successful applicants, payment will be due by midday 16 Nov 2020.

COSTS & STALL DETAILS

To allow for social distancing we have a much-reduced capacity for stallholders (approx. 30 per event), so we are only offering one size of stall for this year to give as many people the opportunity to sell as possible.

Cost: £40

Stall footprint: 2m x 1.5m

This space gives you one table (approx. 1.8m x 0.7m) and one chair and a small amount of room for print racks or small freestanding displays to the front or side of your table. This space is usually a 'medium' stall at previous Winter and Summer Arts Markets. You may wish to bring battery powered lights because we will not be able to floodlight the cathedral as usual.

Please note: Stallholders should hold their own event and public liability insurance.

You will have additional space around you to allow for social distancing between stalls, so it is important that your display does not spill out into this area.

Another person from your household or support bubble can help you to setup and take down your stall, but we ask that everyone (who is able) to only have one person working at your stall at any time to allow a greater capacity for shoppers within the venue. (Less staff and more shoppers in the space is better for everyone!)

OTHER INFO

Larger Displays

If you are keen to take part but cannot fit within the space described above please apply as normal and email us via info@culture.org.uk with details of your requirements. If your application is successful, we will make every effort to accommodate your needs.

Parking

Drop off/collection is free for vehicle loading and unloading, otherwise parking during the day is charged on a first-come, first-served basis. A list of charges can be found on the Liverpool Cathedral website.



Questions?

Please email us via info@culture.org.uk and we will come back to you promptly.

REFUND POLICY

If we are forced to cancel the event due to changes in government guidelines and restrictions, you will be refunded 60% of the stall cost. This is to cover some of the planning, administration, marketing and other costs associated with delivering the events.

COVID-19

The event will be carefully managed to reduce the risk of infection. Precautions will include (but are not limited to) the following:

- Temperature testing
- Face masks/visors
- Track and trace
- Capacity limits and monitoring
- Social distancing
- Timed entry
- One-way system and signage
- Hand sanitising stations
- Event timings outside of peak travel 'rush hours'

SELECTION CRITERIA

Your application will be judged on the following points:

- Original items not based on any pre-existing products, and whether they are made by hand or partly manufactured elsewhere.
- Quality, uniqueness and consistency of work
- You must provide clear images of your work (either on your website, by upload or email) or we cannot accept your application.
- The price range your work falls into. It's important to have a mix of prices on your stall to appeal to a range of shoppers; our events are promoted as affordable.
- How well you present your items on your stall, in photographs and online.
- Whether you offer to demonstrate your craft at the event or offer an arts activity (paid or free).
- North West applicants will be prioritised; however Open Culture reserves the right to take a final view across all applicants to select those that meet our objectives for a broad mix of original, handmade and high-quality work.

CODE OF PRACTICE

This code has been produced to assist you (the Stallholder) and to outline your legal obligations when taking part as a stallholder at Open Culture events in 2020. By applying to take part you agree to observe and comply with the following:

- Stallholders must wear a visor/mask
- Stallholders use the Venue and exhibit [their stall content] at their own risk and the Organisers cannot accept liability for any loss of and/or damage to any property of those exhibiting at the Event;
- Stallholders must only set up on their allocated stall and must ensure that neither they nor their stall content nor their temporary structures cause an obstruction or danger to any persons exhibiting, visiting or working at the Venue;
- All stallholders' temporary structures must be adequately installed and weighted;
- Stallholders must not permanently mark or damage their allocated space or any part of the Venue;
- If selling any food or beverages you must have all allergen information available;
- All equipment/belongings/cash kept within your area on the day are your own responsibility and we can accept no responsibility for loss or damage incurred;
- Stallholders must not in any circumstances cause obstruction to the public, and it is the responsibility of each stallholder to ensure that their stall area is kept free from litter and any other trip hazards for the duration of the Event;
- No electricity or generators will be offered or provided to stallholders, nor can any such electricity or generators be used by the stallholders;
- At the end of the Event, stallholders must immediately remove all temporary structures, property and litter from their allocated space;
- Stallholders agree to the recording of the Event for the documentation and promotion of the Organisers. Wherever possible stallholders will be credited;
- Stallholders are responsible for their own Tax and National Insurance.

