



CALL FOR STALLHOLDERS

Twilight Market at The Lantern Company's Secret Winter Garden

We're working with the brilliant Lantern Company to create a magical market as part of their new festive lantern trail at Croxteth Hall Country Park. Over the years The Lantern Company have delighted thousands with their beautiful illuminated characters and creations. Known best locally for the Halloween Lantern parades, this latest event will be an enchanting and memorable winter trail for all ages.

We're looking for artists, designers and makers of all kinds and food and drink producers to sell at the Twilight Market which runs every night of the event.

Outdoor hot food/drink vendors and vehicles interested in being part of the event should email christina@culture.org.uk with details of your setup and not apply for a stall for the Twilight Market.

Deadline for applications:

Midnight 3 December 2018

Apply online: <https://tinyurl.com/secretwgdn>

ABOUT THE EVENT

Secret Winter Garden
Croxteth Hall Country Park
13-22 December, from 4.30pm to 9pm
Ticketed £11 - £15.40 inc booking fees
Children under 2 years enter for free

The Lantern Company presents an illuminated one-of-a-kind festive lantern adventure for families and fun lovers of all ages, set in the beautiful surroundings of Croxteth Hall's stunning park and gardens. We've travelled to the four corners of the world collecting botanical oddities and dreams to exhibit in the magical, mysterious and enchanting Secret Winter Garden!

Audiences can discover: Time-travelling giant botanists, flying flamingo puppets, a mini lantern village, glowing glasshouses, alchemical eggs and dreams growing in trees, the garden of stars, colour changing plants, magic beans, singing gramophones, luminescent insects, light-emitting flowers, giant lantern toads and other incredible light up lantern creatures, the glowing berry light tunnel, the magical mechanical moth mobile and much more!

TWILIGHT MARKET STALL COSTS

Stalls are subsidized by the organisers to make it as affordable as possible and cost £30 per stall per night (Tabletop).

Discounts:

£50 off if you book all 10 dates

£25 off if you book the first 5 dates or the last 5 dates consecutively.

Parking for stallholders is included free.

ABOUT THE TWILIGHT MARKET

- The market is located inside the Old Riding School Café Courtyard which will have atmospheric event lighting installed.
- The market will host no more than 13 stalls per night in addition to a handful of hot food/drink vendors outside.
- Stalls are under cover and sheltered from above and from behind you. Your stall will face into the courtyard with a pale stone wall behind you.
- You should dress for cold weather as the central courtyard is open-air.
- Stall selection process will avoid any duplicates of similar work/produce.
- You don't need to book all event dates.
- One 6ft trestle table and one folding chair will be provided.
- Two entry wristbands are included per stall (please advise if you have additional people coming to work at the event).
- The market site will play host to a special interactive installation (part one of the trail) and the lantern making workshop.
- Parking or drop off for one vehicle per stall is provided for free, and the car park area is a very short level walk to the market area.
- Stalls are table top (6ft trestles), and you may bring pop up stands for behind your

space and one freestanding display item i.e. print rack, card spinner. You might want to bring additional display items in case there is sufficient room on the night as the layout will change for each event.

- The event manager will ask you to remove any items deemed a potential safety hazard.
- You are welcome to bring battery powered LED lights to illuminate your stall.
- You can access the site from 3pm to setup before the event starts at 4.30pm and you must not leave until the end of the event at 9pm.

WHAT CAN BE SOLD?

Original and handmade artworks, screenprints, sculpture, textiles, homewares, jewellery, glass, leatherwork, art books, handmade beauty products, accessories, etc. No mass-produced items, or work you have not designed / produced yourself, can be sold.

We are also looking for applications from sellers of and local/artisan food producers.

HOW TO APPLY

Apply online at <https://tinyurl.com/secretwgdn> where you can let us know which event dates you would like.

When you apply you will receive a copy of your submission by email. If you don't receive this (and it is not hiding in your spam/junk mail folder!) please get in touch to check we have your details

SELECTION CRITERIA

Your application will be judged on the following points:

- Quality, uniqueness and consistency of work
- Original items not based on any pre-existing products, and whether they are made by hand or partly manufactured elsewhere.
- How well you present your goods on your stall, in photographs and online.
- North West applicants will be prioritised; however Open Culture reserves the right to take a final view across all applicants to select those that meet our objectives for a broad mix of original and high-quality work.

ENQUIRIES

Please don't hesitate to contact Open Culture with any questions by calling 0151 478 4928 or emailing info@culture.org.uk.

CODE OF PRACTICE

This code has been produced to assist you (the Stallholder) and to outline your legal obligations when taking part as a stallholder at Open Culture events in 2018. By applying to take part you agree to observe and comply with the following:

- Stallholders use the Venue and exhibit [their stall content] at their own risk and the Organisers cannot accept liability for any loss of and/or damage to any property of those exhibiting at the Event;
- The Organisers reserve the right to request removal of any stallholders or stall content that could be deemed of an offensive, inappropriate or dangerous nature;
- Stallholders must only set up on their allocated stall and must ensure that neither they nor their stall content nor their temporary structures cause an obstruction or danger to any persons whatsoever exhibiting, visiting or working at the Venue;
- All stallholders' temporary structures must be adequately installed and weighted;
- Stallholders must not permanently mark or damage their allocated space or any part of the Venue;
- If selling any food or beverages you must have all allergen information available and food hygiene certificates in place.
- All equipment/belongings/cash kept within your area on the day are your own responsibility and we can accept no responsibility for loss or damage incurred.
- Stallholders must not in any circumstances cause obstruction to the public, and it is the responsibility of each stallholder to ensure that their stall area is kept free from litter and any other trip hazards for the duration of the Event;
- Stallholders must not use power tools, pyrotechnics, animals or hazardous materials;
- No refunds can be given under any circumstances
- No electricity or generators will be offered or provided to stallholders, nor can any such electricity or generators be used by the stallholders;
- At the end of the Event, stallholders must immediately remove all temporary structures, property and litter from their allocated space;
- Stallholders agree to the recording of the Event for the documentation and promotion of the Organisers. Wherever possible stallholders will be credited;
- Stallholders are responsible for their own Tax and National Insurance.

